

Timeline for Non Tenure-Track Dossiers

September 30 - Each non-regular faculty member who desires to be considered for promotion will compile a dossier that must be submitted by September 30th of the academic year in which he/she wishes to be reviewed.

November 15 - The Committee on Review (COR) shall review all materials provided by the candidate. The COR will write an integrative report designed to review scope and significance of clinical practice, research, teaching, and service/administration. The report shall be submitted to the department chair by November 15th.

December 31 - The candidate's Department Chair will compose a letter summarizing the content of the COR's report and adding his/her own independent assessment. The letter should include the recommendations regarding promotion or non-promotion; these recommendations should be forwarded to School of Health Profession's Clinical and Research Faculty Promotion Committee by December 31st.

February 15 - The Clinical and Research Faculty Promotion Committee will submit materials, including its summary evaluation and a recommendation for/against promotion to the Dean by February 15th.

March 15 - The Dean shall forward all recommendations to the Provost by March 15th.