University of Missouri
School of Health Professions

DEPARTMENT OF
PHYSICAL THERAPY

STUDENT HANDBOOK
General Information

Discovery in Action…Excellence in Caring

801 Clark Hall
Columbia, Missouri 65211
(573) 882-7103
FAX (573) 884-8369
http://shp.missouri.edu/pt/
HANDBOOK VERIFICATION

Please sign the following and return this page to the Physical Therapy Office at 801 Clark Hall. (You may fold, staple or tape, and write Physical Therapy, 801 Clark Hall on an outer portion, and send your verification through the Campus Mail System.)

I, ______________________________________, (print name) have read and reviewed the policies and procedures in the Physical Therapy Student Handbook. I understand that I can locate general information, as well as program policies and procedures within the handbook. I understand that further information regarding Clinical Education will be forthcoming each semester as I proceed through the professional program. I am aware that departmental or program policies and procedures are subject to change.

Date_________________________

Please note errors of spelling, grammar, or logic below so we may correct future editions!
If you have comments regarding this information, particularly if there are other items that should be included, include those ideas as well.
With Thanks,
The Faculty of the Physical Therapy Department

Signature
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1.0 INTRODUCTION

The materials in this Handbook were prepared to help students locate and understand current policies and procedures of the Department of Physical Therapy at the University of Missouri. The Student Handbook also serves as a resource and guide to faculty and staff in their dealings with students by clarifying expectations, and helping maintain consistency from person to person. The faculty and staff expect that students—you—will have a better understanding of both opportunities for, and obligations of each participant in this endeavor, whether student, faculty or staff member, because this information has been set down in writing.

Students should also refer to the M BOOK, (http://conduct.missouri.edu) the primary campus resource regarding most matters of University policy; it is updated yearly http://mizzoulife.missouri.edu/resources/m-book/. The University Catalog http://registrar.missouri.edu/ contains the academic calendar, campus rules and regulations regarding courses and grading, information about the various schools and colleges and specific course descriptions. The Office of Graduate Studies website (http://gradschool.missouri.edu/) describes the function of that office and relevant policies and procedures. Please use these MU websites for the most current information regarding your academic questions.

The Schedule of Courses (http://registrar.missouri.edu/) each semester contains information for course registration, reference numbers, and a tentative schedule. Please note that meeting times for Physical Therapy courses and lab sections may be different from the ones printed in the schedule. Work schedules and other non-academic arrangements should be made after the semester schedule is distributed by the Physical Therapy Department.

Students are encouraged to visit the MU website for information about the many services provided by the university. The Student services website (http://www.missouri.edu/students/) is a helpful place to start your search. Additionally, faculty and staff may be able to provide guidance about specific services, so please feel free to ask for help! The University website contains valuable information about environmental health and safety as well at http://ehs.missouri.edu/.

2.00 STUDENT INFORMATION

2.01 Academic Honesty

As future health care professionals, it is imperative that students of physical therapy are scrupulously honest in their academic and personal pursuits. Standards of Conduct in the Collected Rules and Regulations, as published in the M Book, describes actions considered academically dishonest. Specific attention is called to the following:
"Academic dishonesty includes, but is not necessarily limited to the following:
A. Cheating, or knowingly assisting another student in committing an act of cheating or other academic dishonesty.
B. Plagiarism, which includes, but is not necessarily limited to, submitting examinations, theses, reports, drawings, projects, laboratory notes or other materials as one's own work when such work has been prepared by another person or copied from another person.
C. Unauthorized possession of examinations or reserve library materials, destruction or hiding of source materials, library materials, or laboratory materials/experiments, or any other similar actions."
D. Violation of trust may result in a lowered test grade, course grade, and/or suspension or dismissal from the University. Procedural due process will be observed. For a full statement of University, faculty, and student obligations and expectations, refer to the M Book.

The Collected Rules and Regulations include other Standards of Conduct including Grievance Procedures and Rules of Procedure in Student Disciplinary Matters. Standards of Conduct are identified through department policy and procedure.

**Policy:** Policies regulating student conduct and performance are designed to maintain the safety, dignity, rights, and privacy of all persons associated with the Department of Physical Therapy and to encourage performance consistent with the educational purposes of the program.

**Procedure:** The enforcement of these policies will be accomplished in a fair, just, and consistent manner, keeping the welfare of the student and the welfare of the department in balance. Enforcement procedures are specified for each policy in effect.

**Grievance Policy**

Students enrolled in the Physical Therapy program are entitled to an appropriate and equitable educational opportunity. In the event that a student feels like these rights have been violated, the following grievance procedures will be applied.

1. The student should initiate discussions directly with the involved PT faculty member or peer to resolve the concern. Guidance from their academic advisor prior to such meeting may be warranted.
2. If the involved parties are unable to resolve the differences, the student should provide a written complaint to the Departmental Student Affairs Committee Chair within 10 working days following the non-resolution. Upon receipt of such complaint, the Student Affairs Committee will investigate the situation – consult with the Department Chair and provide a written response to the student within 20 working days.
3. If the student remains dissatisfied with the proposed resolution, the student may file a complaint directly with the Departmental Chair within 10 working days. The Department Chair can uphold the decision, offer another resolution or refer the complaint to the School of Health Professions Dean.
4. Continued dissatisfaction with the proposed resolution would warrant a complaint directly to the School of Health Professions Dean and must follow procedure outlined in the SHP handbook available on the web.

Additional information relative to grievance may be found in these resources:
- University of Missouri M-book
  - http://conduct.missouri.edu
- University of Missouri Student Grievance Rules

Should a student find it necessary to contact the Commission on Accreditation in Physical Therapy Education (CAPTE) about the program, the following information is available to guide that process.

The only mechanism through which the Commission on Accreditation in Physical Therapy Education (CAPTE) can act on your concerns is through the formal complaint process. Please be aware that your complaint MUST be related specifically to one or more of the Evaluative Criteria,
to the Statement on Integrity in Program Closure, or to the Statement of Integrity in Accreditation. In other words you need to link your complaint to violation of the Criteria or the Statements. The Criteria can be found in the Accreditation Handbook. Also, in order for CAPTE to consider your complaint to be bona fide, you MUST have exhausted all of your avenues for redress at the institution. You need to understand that CAPTE cannot function as an arbiter between you and the school. Should CAPTE find that your complaint has merit and that the program is out of compliance with the Evaluative Criteria or the Statements, CAPTE can only require the program to come into compliance with the Evaluative Criteria. If you wish to pursue filing a complaint against a program, please contact the Department of Accreditation and we will provide you with the appropriate forms and information for doing so.

http://www.apta.org/AM/Template.cfm?Section=FAQs6&Template=/TaggedPage/TaggedPageDisplay.cfm&TPLID=48&ContentID=49494#feedback

Link to Evaluative Criteria
http://www.capteonline.org/AccreditationHandbook/

2.02 Professionalism

2.02.01 Professional Behavior

The mission of the University of Missouri Department of Physical Therapy is to prepare students to be exemplar therapists. Knowledge, clinical skills and professional behaviors are crucial components for the best practice of physical therapy. It is our obligation as a faculty to provide for the development of all three components in all of our students. To this end, the department expects professional behavior, as well as academic and clinical excellence from all students and faculty. The Department of Physical Therapy endorses the philosophy and behaviors embodied in the APTA Core Values, Code of Ethics, and Generic Abilities. No professional standards can address every possible scenario that may arise, but the following paragraphs provide descriptions and examples of the minimum standards of expected behaviors for students.

Come to class

Classroom and laboratory activities are carefully planned and are designed to convey critical content. It is the expectation of all physical therapy faculty that you attend all classes. The faculty does recognize that there may be rare instances when attendance is impossible. It is your sole responsibility to notify all appropriate faculty prior to the absence, to make independent arrangements for mastery of the material covered in that class period, to obtain class materials, and to arrange to meet with faculty regarding questions.

Be prepared for class

Being prepared enables you to be an active participant and contribute to the overall learning experience for yourself and the class as a whole. Prior preparation by all students allows for a more efficient use of classroom time and deeper discussion of content instead of reviewing basic material that can be found independently.

Be on time for class

Tardiness is disruptive and discourteous to the faculty and the rest of the class. This behavior is particularly unacceptable and reflects poorly on the department and students when the program is hosting guest speakers or patient volunteers.
Be courteous
Everyone deserves to be treated with respect: classmates, faculty and staff. Examples of discourteous classroom behavior include sleeping in class, talking to your classmates during lectures, rude non-verbal behaviors, answering email with your laptop or cell phone, and/or preparing to leave prior to the end of class. Cell phones and pagers must be turned off while in class.

Give and accept constructive feedback
Being able to give and accept constructive feedback is critical to the learning of any new skill. Faculty members are committed to providing you with feedback designed to enhance your learning. This feedback is offered in the spirit of assisting you to be the best physical therapist you can be.
Giving constructive feedback is also an important skill. You develop this skill throughout your professional education with multiple opportunities to give feedback to your peers and your faculty. The ability to exchange ideas is crucial to your future professional practice.
You will encounter many different clinical instructors, each has a different way of treating, educating patients and documentation. Please EMBRACE all the differences, this will allow you the opportunity to see all the aspects of physical therapy from different points of view and experience.

Communicate effectively
Good communication skills, both verbal and non-verbal are critical to the successful practice of physical therapy. The development of excellent communication skills is a goal of this program and therefore you are given multiple opportunities to practice these skills. At a minimum we expect you to demonstrate respectful communication with all staff, faculty and peers. This extends to written communication through electronic means (email, blackboard, text message, etc.). The following information can assist you with sending respectful, meaningful communications through email.

“Bad things can happen on email…” You can send the wrong message, get the wrong answer, make a mess of things and even ensure that someone doesn’t like you before they even meet you. (Shipley & Schwalbe)

Effective email communication can save time and provide a written record. It also is challenging. Probably the most challenging aspect of email communication is the tone of the message. Because you are not there when the words you have sent are received, you have no way to set or modify the tone of your message with your own voice and facial expressions. In an email that you have sent, you can’t modify the message based on feedback you are getting from a listener. You have to send the whole message at one time instead of having a conversation with the other person. The recipient can’t ask you questions as they are reading and you can’t add to your message. In fact, just because you sent an email you cannot assume that it was received.

Because we rely on email for personal and academic communications, it is important that we all understand the medium and follow good email etiquette.

Below are guidelines for email communications between students, faculty and staff.

- Address others with their titles unless you are already friends or have established a first-name relationship. (Dr. North, Ms. Brown, Professor West)
- It is up to you to set the tone in the message you send. If you don’t consciously insert the tone you intend to communicate, the reader will insert her/his own tone. How the reader interprets an email can be influenced by current mood, fatigue or even hunger. Make sure you are clearly polite, positive and respectful to get your message across as you intend.
- Email should use complete sentences, proper grammar and punctuation.
- Sometimes it is better to use email to make an appointment to talk, rather than to present your issue in the email itself. Email is not a good way to deal with emotional or uncomfortable topics or to avoid a difficult conversation.
- Remember, all email on the MU system is in the public domain and can be repeated and forwarded by others.

**Think before you SEND.**
Send email you would like to receive

From *Send* by David Shipley and Will Schwalbe. Alfred A. Knopf, New York,

*It is your responsibility to keep the faculty informed of any situation that might adversely affect your educational experience here at MU. The faculty strives to articulate clear expectations of student performance, however ambiguities may sometimes occur. It is your responsibility to seek clarification from the faculty as needed.*

**Be a good ambassador for the program**

Our reputation as a program on and off campus depends greatly on how you present yourself. First impressions are very important. Often, the behaviors you display are the only contact some individuals will ever have with this program. It is especially important to be courteous, appreciative and attentive while interacting with all individuals from outside of our department. In addition it is important to wear modest, professional dress for all guest lectures, patient presentations and outside laboratory experiences. Name tags should be worn for all patient labs and for any school related activity off of campus.

**Summary:**
We owe it to you, and the profession as a whole, to take the steps necessary to insure the excellence of our graduates. The faculty takes this responsibility seriously and it is a major focus of our curriculum. **Professional behavior performance is an integral part of each class in the curriculum and is a requirement for successful completion of each course and the program as a whole.** The faculty is committed to providing you with feedback regarding your professional behavior and is dedicated to being viewed as positive, professional role models.

Students must possess and exhibit personal characteristics and abilities that are associated with patient welfare and professional trust. **These personal characteristics, which are part of the regular, overall student evaluation process, include the ability to:**

1. Communicate effectively with varied audiences and for different purposes (speaking, body language, listening, reading, and writing);
2. Self-assess, -correct, and -direct; identify learning needs and resources; continually seek knowledge and understanding;
3. Fulfill program and school related commitments and be accountable for actions;
4. Obtain the maximum benefit from a minimum investment of time and resources;
5. Identify sources of feedback and use it effectively to improve performance; provide appropriate feedback to others;
6. Recognize and define problems, analyze data, develop and implement solutions, and evaluate outcomes;
7. Identify, generate and evaluate elements of logical argument; recognize and differentiate facts, illusions, assumptions; distinguish the relevant from the irrelevant.
8. Assume responsibility for all actions, words, and non-verbal communication that is exhibited.
Student Professional Behavior
Policy and Procedures

**Policy:**
The Department of Physical Therapy expects professional behaviors from all students during classroom and clinical experiences. Professional behaviors are characterized in the Student Handbook.

Failure to demonstrate professional behavior could result in dismissal from the program.

**Procedures:**
- Faculty will monitor professional behavior in the classroom and during any clinical opportunities that develop. Faculty will discuss concerns regarding professional behavior with students as they occur. If minor or infrequent, these infractions do not require documentation.
- A significant/frequent occurrence requires faculty discussion with the student, documentation of the discussion and forwarding of the documentation to the Chair of the Academic and Student Affairs Committee.
- Disciplinary action will depend upon the severity and/or frequency of the infraction(s). It may consist of a warning, probation, alteration of final grade, failing of the course, or dismissal from the program. Discussions with the student either by the specific faculty member, Chair of the Academic and Student Affairs Committee, or the Executive Committee will occur at each level of disciplinary action.
  A severe infraction can result in dismissal from the program without prior disciplinary action.

2.02.02 **Professional Clinical Attire**

It is the policy of this program that students dress in professional clinical attire during lectures and labs attended by guest speakers, patients or community members, and on all off campus educational experiences when the student represents the Physical Therapy Department.

Professional attire is defined as:
- Long pants (no jeans) or skirts of appropriate length
- Jeans are not appropriate.
- For men, a collared shirt is required
- For women, a shirt with a modest neckline and length to be tucked in or cover the waistline during any activity, No cleavage front or back
- No belly showing when you raise your arms above your head, No skin showing when you bend over.
- Closed toe shoes, you will need socks for pediatrics when you take off your shoes
- Physical Therapy name tag
- Simple earrings and no necklaces
- For anyone with long hair be able to pull it back when needed
- Remove other visible body piercing during treatment sessions.
- Avoid excessive cologne/fragrances

2.03 **Attendance**

**2.03.01 MU Rules and Regulations: Attendance**
A. Students are expected to attend all scheduled class sessions. A student who does not complete assigned academic work because of absence from class is responsible for making up that work in accordance with instructions provided by the faculty member
consistent with any policy established by the faculty of the respective department or division.

B. Divisional or department faculty, a course director or an individual instructor may establish attendance standards and will determine whether a student will be permitted to make up work missed as a result of absence(s). There will be no "Deans' Excuse" or "Official Absence".

2.03.02 School of Health Professions: Statement on Attendance

A. Students enrolled in the School of Health Professions are expected to attend classes regularly and may be dismissed for inattention to their academic responsibilities.

B. Permission to make up class work missed as a result of absence is granted at the discretion of the individual instructor. Normally, students who have been absent from classes due to illness or hospitalization will be allowed an opportunity to make up work missed. If more than 3 weeks of class in a regular semester have been missed, students will normally withdraw from the University.

2.03.03 Physical Therapy Program Attendance Expectations

A. Students are expected to attend 100% of classes.

B. If an acute illness requires absence from class, the student is expected to call the program office (573) 882-7103, e-mail, or otherwise leave word for the instructor prior to the absence. Course coordinators will determine what impact absences will have on the final grade.

C. Students are responsible for obtaining distributed materials or class notes, and for arranging to take tests missed during absences.

2.03.04 UNIVERSITY CALENDAR AND SPECIAL DATES/TIMES:

Several courses within the curriculum utilize block scheduling that does not correspond to the standard university calendar. These courses are allowed to meet on University Reading Day and may have classes during finals week (approved by Office of the Provost, Spring 2009). Courses scheduled for the standard 16 week semester will observe University policy regarding Reading Day and finals week.

Courses may meet outside of the standard days/times listed during registration. These special meeting times will be noted in the syllabus distributed at the beginning of the course. Special sessions noted in the syllabus will be governed by the standard department attendance policy.

2.04 AMERICANS WITH DISABILITIES ACT STATEMENT:

If you anticipate barriers related to the format or requirements of this course, if you have emergency medical information to share with me, or if you need to make arrangements in case the building must be evacuated, please let me know as soon as possible. If disability related accommodations are necessary (for example, a note taker, extended time on exams, captioning), please register with the Office of Disability Services (http://disabilityservices.missouri.edu), S5 Memorial Union, 882-4696, and then notify me of your eligibility for reasonable accommodations. For other MU resources for students with disabilities, click on "Disability Resources" on the MU homepage.
Student Performance Policy:

The faculty of the University of Missouri Physical Therapy Department is committed to high academic and professional standards. These high standards are central to our mission of preparing exceptional clinicians who will serve as stewards of our profession. Therefore, it is our obligation to insure that graduates demonstrate mastery of all course content. It is to this end we establish the following grading policies and procedures.

Grading Scale:
Grades will be assigned based on the following departmental standard: All undergraduate students will be evaluated based on the undergraduate scale. Graduate students may be evaluated on either scale depending on faculty preference, but students will be advised about which scale will be utilized in each course.

Graduate:
92% +: A
83% - 91.9%: B
74% - 82.9%: C
Below 74%: Fail

Graduate/Undergraduate (for those first year students classified as undergraduates)
98-100 A+
95-97 A
92-94 A-
89-91 B+
86-88 B
83-85 B-
80-82 C+
77-79 C
74-76 C-
71-73 D+
68-70 D
65-67 D-
< 65 Fail

Minimum Competency:
Students must obtain a minimum competency of 74% on all major course activities such as written examinations, checkouts and projects.

Remediation Policy:
Students scoring below a 74% will be required to perform remediation of the activity to demonstrate mastery. The nature of the remediation and the level of acceptable performance will be at the discretion of the individual faculty member. The original score will be used in the tabulation of the final course grade.

Deficiencies:
If a student does not achieve the required level of performance on the initial remediation, a deficiency for that activity will be assigned. Eventual remediation for all activities is required. Deficiencies occurring in 2 activities will result in failure of the class regardless of the current cumulative point total. Failure in any of the professional courses prevents students from proceeding to clinical education participation.

Final Examinations:
Final examinations will be held to the same standard previously described for other activities. Every possible effort will be made to allow students to remediate prior to the University imposed deadline for submission of grades. If the activity cannot be remediated prior to this deadline, University policy dictates that an “Incomplete” be assigned. A change of grade form will be submitted when successful remediation occurs. Students will not be allowed to attend/participate in clinical education experiences until remediation has been successful, and a passing grade has been assigned.
Successful Completion of Course:
Students must fulfill each of the following requirements to successfully complete a course:

1. Score of 74% on all examinations, checkouts, projects, etc. OR successful remediation of those activities
2. Deficiency in not more than one activity
3. Cumulative point total of 74% or above
4. Exhibit professional behavior as described in the Student Handbook, Department of Physical Therapy, School of Health Professions, University of Missouri. Issues with professional behavior can result in warning, probation, alteration of final grade, failure of the course, or dismissal from the program. Please see Student Handbook section on Student Professional Behavior for policy and procedure concerning professional behavior issues

Policy:
All students in the professional phase of the program are expected to maintain at least a 3.0 for each semester (term) and during the professional program as a cumulative grade point average, with no grade below a "C" (2.0) in courses required for the degree. A student who fails to achieve at least a 3.0 semester GPA will be placed on academic probation. Pre-professional graded courses, for those first year students classified as undergraduates, will be averaged with graded courses taken during the professional program to determine cumulative GPA for admission to the Graduate School (last 60 undergraduate graded hours used for admission). A 3.0 GPA is required to enter Graduate School. Maintaining a minimum cumulative GPA of a 3.0 is required to remain in good standing with both the Physical Therapy Program and the Graduate School.

Procedure:
a. Failure to achieve a grade of "C" (2.0) or higher in a required course may result in probation with conditions or dismissal from the program. The student may request a meeting to discuss these options. A final decision will be made by the core faculty.

b. Failure to achieve a semester (term) or professional cumulative grade point average of 3.0 during any semester will result in the student’s performance being reviewed by the faculty. Possible outcomes of this review include 1) placing the student on academic probation with conditions, 2) remediation of weak areas of content or performance, or 3) dismissal from the department, or 4) alternative action as deemed appropriate by faculty.

c. In any case of probation or dismissal, including probation from the Graduate School, the student will receive written notification of his/her status from the Department and the Dean of the Graduate School. The student has the right of appeal/due process beyond the Department. See grievance policy.

Successful Completion of the Program

As noted previously, there are additional commitments that must be met in order to successfully complete the program. In addition to successful completion of all coursework, all graduate students, beginning with the class of 2010, will be required to complete/update the Graduate Student Progress System (GSPS), which is an online activity assessment system. This must be completed on an annual basis in order to advance to the next academic year in the program. The information you provide in the GSPS will be used to monitor student progress, accomplishments such as presentations, and activities involvement such as attending student conclave. This information will also be used to generate reports that are required by the university. Beginning with the first semester as a graduate student, you will be provided with a template and instructions to guide you in completing the annual report. Updates for successful completion of the GSPS will be provided to you by the Director of Curriculum as needed.
Graduate School Policy on GPA  [http://gradschool.missouri.edu/academics/progress/grading-credit.php](http://gradschool.missouri.edu/academics/progress/grading-credit.php)

GPA and Probation

At the end of each semester, graduate students with a cumulative GPA below 3.0 are placed on [probation](http://gradschool.missouri.edu/academics/progress/grading-credit.php). If at the end of the following semester the cumulative GPA is 3.0 or better, the probationary status is removed. A student on probation failing to raise the cumulative GPA to 3.0 may, on the recommendation of the department or area program, be allowed a second probationary semester.

A student is subject to dismissal upon failure to raise the cumulative GPA to 3.0 by the end of the second probationary semester, or at any time a semester/term or cumulative GPA falls below 2.0. Note: Summer session is not counted as a semester.

GPA & Graduation

To graduate, a student must have an overall GPA of 3.0 in all graduate courses taken at MU and not just those courses listed on a plan of study.

2.06 Patients/ Clients in Class

The Department of Physical Therapy applies the guidelines contained in the Health Insurance Portability and Accountability Act of 1996, or HIPAA, (Public Law 104-19) concerning patient confidentiality in classroom and research activities. Students will follow procedures established by clinical sites in maintaining provisions of HIPAA when on clinical rotations.

To insure that the dignity and privacy of individuals who have consented to participate in class demonstrations are maintained, the faculty, students, and staff are expected to be sensitive in their questioning of individuals and their families, maintain appropriate draping of the individual throughout presentations, and avoid comments which would be a source of embarrassment to the patient, friends, and family members who may be present, as well as students.

In preparation for the activity, the individual should be advised of the purposes of the presentation and what will be done and provide consent. If the individual is a minor, the responsible party must provide written consent. If the proposed demonstration or case presentation includes activities or subjects that are potentially embarrassing or harmful, these topics must be discussed before the class activity. The individual's wishes in this regard must be honored. The individual patient's right to terminate the session shall be recognized and those wishes carried out immediately.

The “Unlimited Personal Release Agreement” form should be completed prior to the scheduled activity by the instructor presenting the case and placed on file in the PT Department office. If a University or VA Hospital inpatient is presented, the form should also be placed in the patient's chart.

2.07 Visitors in Class

**Policy:** Visitors usually may attend class or laboratory with the prior consent of the instructor. NOTE: It is the policy of the Pathology and Anatomy Department not to allow visitors in the anatomy laboratory.

**Procedure:** Obtain permission from the instructor. Arrange to introduce your guest.
2.08 Student Address and Telephone Number: Access or Changes

A. Policy: Students’ telephone numbers and address information is only given to persons who have a legitimate need to know how to contact the student, e.g. clinical supervisors. Other persons, such as recruiters and other employers, are not provided this information without students’ approval. If a person identifying her or himself as a parent or other family member calls, a message is taken, and the student is able to determine whether to make the return call or not.

B. Procedure: Please keep the department secretary informed of address and phone number changes. It is important that we know where to contact you outside regular hours. E-mail is usually used, but occasionally other forms of contact are necessary. Each semester, a list with temporary and permanent addresses and telephone numbers will be circulated, during a class, for changes. If a change in address and/or telephone number occurs at other times, please go by the PT office, e-mail, or call staff with the information. All electronic departmental/academic contact with students will be made using the student’s MU email account.

2.09 Immunization and Health Screening Requirements

University of Missouri
School of Health Professions
Department of Physical Therapy

<table>
<thead>
<tr>
<th>Immunization</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Polio</td>
<td>Completion of primary series with booster between ages 4 to 6.</td>
</tr>
<tr>
<td>Tetanus/diphtheria</td>
<td>Completion of primary series with booster given within the past 10 years.</td>
</tr>
<tr>
<td>(Td)</td>
<td></td>
</tr>
<tr>
<td>Measles/Mumps/Rubella</td>
<td>Two doses measles vaccine, with at least one dose MMR (See Mandatory MU Immunization Policy.)</td>
</tr>
<tr>
<td>Hepatitis B</td>
<td>Completion of 3 dose series.</td>
</tr>
<tr>
<td>Hepatitis B Surface Antibody Blood Test*</td>
<td>Recommended approximately one month after completion of immunity to verify immunity.</td>
</tr>
<tr>
<td>Varicella (Chicken pox)</td>
<td>Positive immune titer or two dose vaccine series.</td>
</tr>
<tr>
<td>Tuberculosis (TB Screening)</td>
<td>Documentation of two Mantoux TB skin tests (measured in millimeters of induration) performed in the U.S. within prior two years. Annual testing will be performed during the 3 years of physical therapy school. Students with past history of positive TB skin tests must provide documentation of the positive skin test, documentation of any medication taken and a chest x-ray report. Those students will undergo annual symptoms review instead of skin testing.</td>
</tr>
<tr>
<td>Influenza*</td>
<td>An influenza vaccination dose is required annually.</td>
</tr>
</tbody>
</table>

*Not required
Each student is responsible for obtaining any additional immunizations or tests required by specific clinical education sites.

Students will pay for all immunizations, tests, and x-rays required by the Physical Therapy Program, as well as any required by the facility to which they are assigned.

Students may utilize private physicians for the required immunizations, tests, and x-rays, provided documentation and pertinent results are provided to the Student Health Service. Students are encouraged to visit (http://studenthealth.missouri.edu/) for more information about services available at the Student Health Center.

All immunizations/tests must be completed or confirmed prior to each clinical affiliation.

2.10 PhysZOU
PhysZOU was started in fall of 2011 by students to meet the need in our community for access to Physical Therapy for the uninsured or underinsured. It was originally voluntary (students and community physical therapists) then August 2013 it was fully incorporated in MUPT curriculum. This allowed the pro bono clinic to have more structure, see more patients and students had full access to all the benefits.

Mission:
- To provide free physical therapy care and education to the un/under-insured population of Mid-Missouri.
- Empower patients to take charge of their health and well-being.
- Hands-on student learning and research opportunities.
- Improve function and quality of life for patients.

PhysZOU has 3 parts:
- Neurologic
- Orthopedic
- Pediatric (only 2nd and 3rd years)

It is pass/fail but is a part of a class each year. At the end of each 4 weeks you will perform a self-evaluation of your performance and your CI will perform one as well. This has portions of the CPI that you will use on your clinicals in the future.
- 1st years: Clinical Education IA and Clinical Education IB
- 2nd years: Differential Diagnosis and Case Management I
- 3rd years: Case Management II and III

2.11 Infectious Disease Exposure
Universal precautions are taught and utilized in the physical therapy curriculum. Despite efforts to control risk and exposure to students, the potential risk still exists. Faculty are expected to follow-up on any potential infectious disease exposure in a timely manner.

Procedure: If a faculty member becomes aware of a potential infectious disease exposure, please contact the Assistant Director of Student Health immediately. (2015: Dr. Scott Henderson)

Regular Hours: Student Health Administrative Line: 884-9388, ask to speak to Dr. Henderson
After Hours: Dr. Scott Henderson cell: (573) 355-4402
3.00 **REGISTRATION and TRANSFER to GRADUATE SCHOOL**

A. Information about preregistration will be emailed to you. Course information including name, number and class number will be listed; pre-register via myZou. Pre-registration appointment times are listed in myZou under Student Services/Enrollment Appointment. A student may prefer to wait until the regular registration period.

B. Transfer to Graduate School

**Policy:** Students not already classified as graduate students when beginning the program must enroll prior to the Summer Semester of the second professional year. All students must be enrolled as graduate students by the start of the Summer Semester.

**Procedure:** Paperwork for this process will be handled administratively.

4.00 **FINANCIAL MATTERS**

4.01 **Insurance**

4.01.01 **Medical Liability**
Students are covered by the University of Missouri when they are engaged in clinical activities that are approved by the departmental faculty as well as part of the established curriculum. Medical liability insurance will be addressed in more detail as part of the Introduction to Clinical Education IA and IB courses, and in the Professional Issues course.

4.01.02 **Health Insurance**
The School of Health Professions and the Department strongly recommend that students determine the status of their health and hospitalization insurance, including the availability of coverage if the student is ill or injured away from the plan’s geographic/designated provider area. If not covered by parents or his/her individual policy, students are encouraged to purchase the comparatively inexpensive University insurance offered at the time of registration. The American Physical Therapy Association offers health and liability insurance to student members at reasonable rates. Injuries or illnesses that occur during clinical affiliations are not covered by worker's compensation, and the associated medical costs are the responsibility of the student. If an injury occurs, students are encouraged to have the supervisor complete the Student or General Public Injury and Property Damage Report and submit it as the directions indicate.

4.02 **Employment**
Many students must work in order to attend the university. It is important for students to recognize that some academic requirements fall outside of regularly scheduled class hours. Students must be able to arrange work schedules to accommodate these requirements. If employment becomes an academic obstacle and burden, students should talk with a faculty advisor to determine alternatives.

Occasionally the department will have short-term employment opportunities for students. Tutoring is another source of funds. The Learning Center occasionally recruits physical therapy students to tutor students in anatomy, kinesiology, and some other classes. If interested, contact the Learning Center. Private tutoring is, of course, the student’s prerogative.
4.03 Traineeships/Stipends
The Roger S. Williams bequest funds modest stipends for students who are interested in working with the clients in the SHP Adult Day Connection (ADC) facility. There is an application process. Please consult faculty if interested. ADC also takes volunteers.

4.04 Graduate Assistantships
When the department has funding for graduate assistant(s), students will be notified. The most likely source of funds will be external grant awards.

5.00 FACILITIES, EQUIPMENT, MATERIALS

5.01 Books and Reprints

5.01.01 Required Books
Required books will be available in campus bookstores. Syllabi will be available at a local copy service for some courses. Professional textbooks should be retained for the duration of the program and for your personal library, rather than sold back to the bookstore.

5.01.02 Reserve Books and Materials
A. Books, tapes, videotapes, and computer discs belonging to the library will be placed on reserve for courses will be at the J. Otto Lottes Health Sciences or Ellis (Main) Library.
B. Reprints will be in the Health Sciences Library and/or in a filing cabinet at the Department of Physical Therapy (site will be announced). Reprints should be read in the libraries or Lewis/Clark Halls or copied and returned to their files promptly. They may not be taken out overnight. Use of internet capabilities and on-line references is used increasingly.
C. Certain materials will be placed in the files and bookshelves in the Physical Therapy Student Reference Rooms. Please return these materials promptly.

5.02 Class Memorabilia

5.02.01 Photographs
Photographs for composite pictures will be taken early in the first professional year, and should be available during the fall semester.

5.02.02 Scrap Book
The class may choose to have a historian maintain a scrapbook of class and program activities.

5.03 Clothing
A. Anatomy - Lab coats and closed-toe shoes are required. Shorts and sandals are not permitted.

B. Laboratory - It is often necessary to expose legs, arms, neck and back for lab activities. Swimsuits, shorts, halter tops, and T-shirts are necessary attire. Students are expected to dress appropriately for the type of laboratory activities. Laboratory clothing should be available on site at all times; lockers can be used to keep such clothing accessible. Because the laboratory may be too cool at times, it is a good idea to have additional layers available for comfort with ease of changing.

C. Clinical Education – see Clinical Education Handbook.
5.04 **Copy Machine**
There is no copy machine available in Lewis or Clark Halls for student use. Other machines are available in the Health Sciences Library, Brady Commons and off campus. Quick Copy will do some student organization work. See SPTO Faculty Advisor or Department secretary for details.

5.05 **Student Mailboxes**
Mailboxes are located in the lounge area on the sixth floor of Clark Hall. Students need to check regularly.

5.06 **Office Hours**
Faculty will endeavor to post/announce/place in course syllabus their office hours for course consultation or other matters. It is helpful to set up an appointment by telephone or immediately after a class.

5.07 **Educational Space: Maintenance and Use**
Students are expected to help keep classroom and laboratory spaces safe, clean, and neat. Equipment is to be put away at end of each class, lab, or practice session. Remember that the space is sometimes used for patient care.

5.07.01 **Classrooms**
Classrooms and other community space may be reserved during unscheduled time for student meetings. See the department secretary to reserve.

Policy:
Students will have access to the lab/clinic/PBL rooms at times for practice.

Procedure:
- The lab will be unlocked by faculty or staff for student use (when otherwise not reserved)
  Monday through Friday from 8:00 – 5:00 pm.
- Lab schedules are posted outside the door of the lab.
- Students will have Open Access to Room 612 (unless the room has been reserved) during all hours that Clark Hall is open to the public. (7am-7pm)
- Additional lab practice may be arranged with an individual faculty member. If students remain in the clinic space, lab spaces or PBL spaces after regular hours or during non-public hours, the lab/clinic/PBL doors will be locked and the students will lose access if they exit the rooms. Students must ensure doors are locked when they leave the building.

5.07.02 **Conference Rooms/Clinical Education Resource Center**
The Conference/PBL Rooms are available to provide student access to references and study space during unscheduled weekday hours. Rooms will not be available when scheduled for Problem Based Learning (PBL) activities or if another meeting is scheduled.

5.07.03 **Laundry and Laboratory Clean Up**
First year students will be assigned one week per semester to do laundry and straighten the laboratories. A week-by-week sign up sheet will be available at the beginning of the fall and spring semesters. Duties include washing, drying, folding, and storing laundry. In addition, assigned students may need to set up chairs and plinths, dust and/or polish PT equipment being used in the lab, clean mats, store equipment, wipe-out the sinks, and/or return the lab to an orderly and clean space. The laboratory should look like a clinical department as much as possible.
5.08 Security

Be responsible for your personal belongings. Hospitals, classrooms, and offices are not secure locations. Be sure purses, backpacks, jeans and billfolds are stored out of sight and in a safe place.

Report any suspicious activity to the department staff, or call University Security at 882-7407. The Health Sciences Center Security Staff is available after dark if students feel the need for an escort. Students should only return to Lewis and Clark in small groups after 5:00 pm because a security officer is not on duty in the building after hours; doors are locked at approximately 6:00 PM, unless an event is scheduled in the building. Weekend access is only available with special scheduling.

5.09 Telephone and FAX

Policy: The office telephone and facsimile/copy machine are to be used for business related to clinical education or the student organization only. No personal calls or FAX are allowed unless for an emergency.

Procedure: A telephone for student use (local calls or credit card calls) is located in Advising Room (Clark 829) and also in the PT laboratory when class is not in session.

5.10 SHP Student Computer Laboratory

The School of Health Professions Student Computer Lab, Clark Hall, 2nd floor Mezzanine area has been set up for SHP student use. Access the computer using student e-mail ID and password. As these are your campus ID and password, if problems develop, call the campus help desk at 882-5000.

There is a page allotment for each student per semester. Pages over the allotment will be charged $0.05 per page. Computers have Microsoft Office and Internet software installed.

The equipment is expensive and not easily replaced. Please be considerate, leave the computer workstation in an orderly manner for those who come after you.

6.00 EXTRACURRICULAR ACTIVITIES

6.01 Student Organization

The Student Physical Therapy Organization (SPTO) is an approved organization recognized by the MU student organization council, ORG. The stated mission of the SPTO is to provide service to the physical therapy profession, to the School of Health Professions and Physical Therapy Department, and to the community. According to ORG rules for SPTO, a faculty member serves as an advisor. The SPTO includes all professional PT students. According to the bylaws of the organization, pre-PT students may attend meetings and events, but do not have voting privileges.

Beginning with the class of 2010, Officers-Elect for the SPTO will be chosen by the first year student class. The Officers-Elect will become the SPTO officers as they move into the second year of the professional program. The SPTO officers will then retire and assume advisory duties as they transition to the final year of the program. Officers typically identify committees to carry out various group activities, community service projects, and fund-raising. See faculty advisor and previous class officers for by-laws and campus rules regarding student organizations. The latter is outlined in the M-Book regarding the Committee on Student Organizations, Governments, and Activities and information is also contained in the SPTO Notebook.

MSA and SOGA have approved procedures for Auditing Student Organization Financial Records which must be followed. Funds may be available for eligible student activities.
A partial listing of organizations/activities in which physical therapy students have participated in the past is as follows:
- Adapted Gymnastics and Special Olympics
- Wheelchair Relay
- Intramurals.
- Sponsored 5K/10K Run/Walk.
- Fall Prevention Screenings

6.01.01 Hosting During Applicant Interviews and Open House
A traditional custom has continued through the years to make new applicant interviews run more smoothly. A coordinator from the first year class is appointed and develops a mechanism for scheduling helpers and obtaining refreshments, working with the department secretary who develops the interview schedule and location of activities for the applicants.

The PT Open House takes place in the fall semester, and coincides with a campus-wide event. First year students traditionally provide tours of the PT classroom, labs, and other facilities, and answer questions from prospective students.

All students are welcome to participate in these events.

6.02 School Organizations and Activities
SHP is home to Sigma Eta Rho, a professional fraternity. Membership is available to pre-professional as well as professional students in SHP with certain minimal qualifications. The organization sponsors and coordinates SHP student activities such as blood drives, social events, charitable causes and graduation activities.

Student Ambassadors are selected to assist the school in advisement and outreach activities. Peer advisors are sometimes hired by the School to assist with preregistration.

6.03 Campus Organizations
Students are free to select organizations that interest them. First year PT students are sometimes tapped for organizations before they enter graduate school (Mortar Board, Mystical Seven, etc.)

6.04 Professional Organizations/Activities (APTA/MPTA)

A. The American Physical Therapy Association
   1111 North Fairfax Street
   Alexandria, VA 22314
   (800) 999-APTA
   www.apta.org

APTA is the national association for physical therapists and physical therapist assistants. It is the governing body for our profession. It is responsible for CAPTE, the Commission on Accreditation of Physical Therapy Education.

The APTA is the professional organization that represents physical therapists before all branches of the federal government (particularly the United States Congress). It is important that at a minimum, physical therapists support the profession through membership, even if more active participation is not possible. The profession would not be what it is today and cannot continue to grow without the APTA and its members.
Students are required to become members in the first professional year of academic preparation and to maintain annual memberships while enrolled in MU PT. Evidence of current membership is required each year. Active involvement early in your career, beginning while you are a student, is important for fully understanding your chosen profession. The student membership fee provides access to reduced registration costs for educational programs at the state level, access to educational web-based resources on the APTA website (www.apta.org) publications, activities, and job opportunities. Importantly, it is a source of information about legislative measures affecting income, practice opportunities, and health care issues. Student membership can mean discounted active membership after graduation. Refer to the APTA website (www.apta.org) for details.

1. APTA National Meetings
   a. National Conference - usually in June (student runners are recruited for the House of Delegates)
   b. National Student Conclave – Usually occurs in late fall
   c. Combined Sections Meeting – Usually occurs in mid-February
   d. Special educational meetings for officers or interested members of MPTA

2. Sections of the APTA: Eighteen Sections representing special interest areas are open to student membership, and some are free. See the Student Membership Application for the list.

3. APTA offers several financial packages to all members with information through its Website or by calling 800-999-2782 (APTA). Information available includes:
   - Professional Liability Insurance
   - Student Health Insurance
   - Auto and Homeowners/Renters Insurance
   - Student Loans
   - Short Term Medical Coverage
   - APTA Student Credit Card
   - Group Term Life Insurance
   - Home Mortgages

B. Missouri Physical Therapy Association (MPTA) a Chapter of the APTA
   205 E. Capitol, Suite 100
   Jefferson City, MO 65101
   (573) 556-6730 (573) 556-6731 (FAX)
   www.mopt.site-ym.com

7.00 GRADUATION

7.01 Awards
   A. For Honors and Awards presented by the Department of Physical Therapy, See Section 11.0.

   B. Miscellaneous Awards/Recognition:
      1. Outstanding Missouri PT Student Award (MPTA); nomination due by February of the last year of professional education, requires student, faculty and clinical educator support statements
      2. Alpha Eta – School of Health Professions; automatic award to the academic top 10% of class (on last 50 hours).
4. Academic Honors (see below)

7.02 **Caps and Gowns**

7.02.01 Black caps and gowns plus green and gold tassels for undergraduate graduation are available from the University Bookstore. A graduation fair offers discount incentives for orders placed in early March. Limited supplies of regalia can be purchased the week of graduation.

7.02.02 Beginning with the class of 2010, doctoral hoods must be ordered by March 1st of the spring semester preceding graduation.

7.02.03 SHP obtains enough Honor Cords for baccalaureate students who are eligible for the Undergraduate Honors Convocation

**NOTE:** Honor Cords are only worn for the Honors Convocation (undergraduate students); Doctoral Hoods are worn for The Graduate School and the School of Health Professions graduation ceremonies.

7.03 **Graduation Invitations**

7.03.01 May be purchased through the Bookstore. **Note:** Award Reception invitations are handled within the Department of Physical Therapy

7.04 **Graduation Policy**

Policy:

**Undergraduate:** Students must complete at least 120 hours including all SHP and department required courses. Courses completed at schools or colleges not recognized as accredited by the University of Missouri will not figure into the required 120 hours.

**Graduate:** A minimum of 72 hours above the baccalaureate degree is required for the degree of Doctor of Physical Therapy. Successful completion of a capstone experience is required in lieu of a thesis, dissertation, or research project for the DPT degree.

**Procedure:** Failure to complete the required number of hours will result in delayed graduation.

7.05 **Honors Designation (for eligible undergraduates only)**

A. **Policy (School of Health Professions)**

1. The School shall use the three recognized undergraduate honors designations *(summa cum laude, magna cum laude, and cum laude)* to formally acknowledge outstanding academic performance on the part of students at the baccalaureate level. The basis for honors designation shall be cumulative grade point average as opposed to a certain percentage of the graduating class.

2. Qualifications for a *laude* degree will require a minimum of 50 graded semester hours completed on the Columbia campus while enrolled as a full-time student in the School of Health Professions.

3. Qualifications for a *laude* degree shall be based upon comparable portions of the academic program, i.e., the final 50 graded semester hours. In cases where the overall cumulative grade point average for work completed on the Columbia campus is higher than that calculated for the last 50 graded semester hours, the higher grade point average may be used.

4. In no case will a *laude* degree be conferred on an individual whose overall grade point average for work completed on the Columbia campus is less than 3.00.
5. Transfer students who bring required courses with them, reducing their MU semester course load will not be eligible for honors unless they take additional hours bringing them up to 50 MU hours.

6. Criteria for graduation with honors will be reviewed every two years.

B. Procedure

1. Preliminary List - Approximately one month into each semester, a list of those students planning to graduate at the end of the semester is forwarded from each division to the Office of the Registrar. This preliminary list includes the name of each prospective graduate as it is to appear on the diploma and includes any honors designation for which it appears the student may qualify. The list is used to prepare the Commencement Bulletin and for news releases.

2. To determine the honors designation for this preliminary list the student's record will be examined to ascertain if, by inclusion of graded semester hours of current enrollment plus any delayed grades, the student will have completed a total of 50 graded semester hours at MU by the date of graduation. If so, the honors designation for this preliminary list will be based upon that portion of the final 50 graded semester hours that have been completed at MU to date.

3. Revised List - After final grades have been recorded and received in the divisional office a revised list of graduates is forwarded from each division to the Office of Registrar. This revised list contains the name of each graduate as it is to appear on the diploma and includes any honors designation for which the student has qualified. The list is used in preparation of diplomas and for a final Commencement Bulletin.

4. Honors designations for the final list shall be based upon the requisite cumulative grade point average and a minimum of 50 graded semester hours completed on the Columbia campus. If you have transfer hours that include professional courses (Kinesiology, Pathology, etc.) speak to a department advisor if you wish to be considered for high honors.

C. Criteria for Honors Designation

<table>
<thead>
<tr>
<th>Honors Designation</th>
<th>Cumulative Grade Point Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summa Cum Laude</td>
<td>3.900-4.000</td>
</tr>
<tr>
<td>Magna Cum Laude</td>
<td>3.700-3.899</td>
</tr>
<tr>
<td>Cum Laude</td>
<td>3.500-3.699</td>
</tr>
</tbody>
</table>

7.06 Graduation Activities

7.06.01 Graduation Award Reception

A graduating class event sponsored by the Physical Therapy Department will be arranged by the department, with input from the graduating class. Dates and details will be completed and disseminated prior to the final clinical.

8.00 PHYSICAL THERAPIST LICENSURE

8.01 Preparation

The program endeavors to provide students with a comprehensive education that prepares them for practice. In so doing, preparation for the National Physical Therapy Examination (NPTE) is accomplished. However, review prior to the examination is essential! There are numerous courses, books, and CDs available for purchase. Third year students have
traditionally planned and sponsored a week-end review course in the spring semester of the third year.

8.02 **State Licensure**
A. For information about Missouri Licensure, request a packet from (these change yearly):
   Missouri State Board for the Healing Arts
   P.O. Box 4
   Jefferson City, MO  65109
   (573) 751-0098
   (573) 751-3166 (FAX)
   [http://pr.mo.gov/healingarts.asp](http://pr.mo.gov/healingarts.asp)

B. Other states: addresses can be obtained through APTA

8.03 **National Physical Therapist Examination**
   Federation of State Boards of Physical Therapy
   124 West Street South • Third Floor
   Alexandria, VA  22314
   [www.fsbpt.org](http://www.fsbpt.org)
   Tel: 703-299-3100

9.00 **PROFESSIONAL GOALS AND STANDARDS (Ethical Requirements)**
(All of the documents in Section 9 can be found at the APTA website  [www.apta.org](http://www.apta.org))

9.01 **APTA Standards of Practice**
9.02 **APTA Code of Ethics and Guide for Professional Conduct**
9.03 **APTA Standards of Ethical Conduct for the Physical Therapist Assistant and Guide for conduct of the Affiliate Member**
9.04 **APTA Core Values**
9.05 **Generic Abilities (not on APTA website)**

10.0 **THE DEPARTMENT OF PHYSICAL THERAPY**

The University of Missouri Department of Physical Therapy is part of the School of Health Professions. The department exists with seven additional programs (Clinical Laboratory Science, Diagnostic Medical Ultrasound, Nuclear Medicine, Radiography, Communication Science and Disorders, Occupational Therapy and Respiratory Therapy). The PT Department Office is located at 801 Clark Hall. The department consists of full-time faculty members, staff members, and several adjunct faculty and research staff.

In addition to physical therapy education, the faculty makes research contributions, function as consultants, offer physical therapy services to clients, provide continuing professional education, and are active in school, campus, and professional organizations. The majority of faculty/staff offices are on the eighth floor of Clark, where a conference room is also located. The main classroom, student laboratory, a student clinical education room, research labs, and additional faculty offices are located on the sixth floor or ground floor of Clark Hall.

Other campus facilities are used for classes. Clinical education is provided through an array of clinical sites both inside and outside of Missouri.
10.01 History of the University of Missouri Program in Physical Therapy

The program began in 1963, graduating its first class of 10 in 1965. Approximately 60% remain in Missouri where a significant proportion provides physical therapy services in rural areas. In 1997, the Coordinating Board for Higher Education in Missouri approved the change in degree from the Bachelor of Health Science-Physical Therapy to the Master of Physical Therapy. In 2006, the Coordinating Board approved the change in degree the Doctor of Physical Therapy. Since 1976, the program has been a part of the School of Health-Related Professions. In December, 2000, the School of Health Professions, containing Departments of Physical Therapy, Occupational Therapy, Communication Sciences and Disorders, and Cardiopulmonary and Diagnostic Services, was created. The entry-level physical therapy curriculum is nationally accredited by the Commission on Accreditation of Physical Therapy Education (CAPTE).

10.02 The Mission Statement

Mission:
Our mission is to prepare skilled physical therapists who effectively translate research into practice and embrace the responsibility of serving the community and the profession.

Goals: In order to achieve the department mission, the program goals are to:

1) The PT program will provide an up-to-date and innovative educational experience to well-qualified students.
2) The PT program will graduate individuals with the knowledge and behaviors necessary to be skilled physical therapists.
3) The program’s faculty, students, and graduates will serve those in need.
4) The program’s faculty, students and graduates will demonstrate leadership in the field.
5) The program faculty will be excellent scholars.

Academic Philosophy, Principles, and Values
The Department of Physical Therapy ascribes to the value statement of the University of Missouri: respect, responsibility, discovery, and excellence. The maximum development of the individual is sought by offering educational opportunities that:

- develop creative capacities and critical thinking skills
- support clinical competence and confidence
- promote an independence of inquiry, vision, judgment, and an awareness of the environment of health care
- encourage involvement in professional issues, community service and a commitment to professional growth

The program is built on the principles of evidence-based practice and the development of a systematic process of clinical reasoning. Faculty and students will consider best available evidence, expertise, and stakeholder preference in clinical as well as educational practice.

Open communication and mutual respect among students, staff, and faculty and appropriate professional responsibility and behavior are paramount to learning and professional development. For all of its participants, the program supports the concepts of a balanced life, attitudes of satisfaction, humor, an optimistic view of change, and the appreciation of the active contribution that each individual may make to the betterment of family, community, country, and the world.
11.0 DEPARTMENT OF PHYSICAL THERAPY Scholarships and AWARDS

11.01 Judy Klieboecker Frieders Award/Scholarship: this award and scholarship was established by the family of a member of the Class of 1968 who passed away shortly after her graduation. A student who shows outstanding promise in the profession of physical therapy is selected by classmates. This award is accompanied by a certificate, monetary award and plaque displayed in the department office. The scholarship will be awarded via departmental procedures.

11.02 Christopher Griffith Memorial Scholarship Established by the family of a member of the Class of 1976. This is an endowed scholarship. Two are available annually. Recipients must demonstrate personal/professional qualities including being constructive and supportive in interactions with classmates; high ideals manifested in action; generosity with the student's own time and talent, upholding the human dignity of individuals in all types of relationships; a determined, enduring, serious learner; gentleness and charity." Applications are accepted in the spring of the second professional year and awarded for the last academic year. Selections are by department faculty.

11.03 Stacey Bragg Memorial Scholarship. This is an endowed scholarship established by the family of a member of the Class of 1997. One scholarship is available annually. It is awarded to a student who demonstrates the ability and desire to work with people of all ages; an energy and excitement for life; a commitment to professional growth and life long learning; and the passion to pick more daisies. Applications are accepted in the spring of the second professional year and awarded for the last academic year. Selections are by department faculty.

11.04 Roger S. Williams Award: Established by a patient who received physical therapy following a stroke. It honors clinical promise in a new graduate. The award is accompanied by a certificate, monetary award and plaque displayed in department office.

11.05 Gerald W. Browning Award: This award was established by alumni and faculty to honor a past chair of the department. It is awarded to a graduating student who demonstrates commitment to scholarship and education, love of people, skill with language, positive attitude, enthusiasm, cheerfulness, and dedication to the physical therapy profession. The award is accompanied by a certificate and plaque displayed in department office.

11.06 Marilyn K. Sanford Award/Scholarship: this award was established by alumni and faculty to honor Dr. Sanford, a member of the first MU PT Class in 1965, and former chair of the physical therapy program. It is presented to graduating PT student who exemplifies Dr. Sanford’s dedication to scholarly activity, clinical excellence and a strong willingness to serve the profession and the community. The award is accompanied by a certificate and plaque displayed in department office. The scholarship will be awarded via departmental procedures.

11.07 Briedwell Spirit of Compassion Scholarship: this scholarship will be awarded to a physical therapy student who early in their professional development have recognized and embraced the caring and compassion that is fundamental to successful therapeutic and work relationships. Two scholarships are available annually with applications due in late summer after completing your initial clinical education and funds rewarded during your second year of the professional program.
Raymond E. Hogue, PT, PhD, Founder: This scholarship honors the dedication, goal-orientation, integrity, positive attitude, professional commitment and hard work that were necessary to bring the program into being.

Departmental Scholarships: Additional scholarships to support housing during designated rural clinical sites may be available. Information about the potential support is located in the clinical education files. Scholarships are also available to support students who have exemplified excellence in academics, service or research. All students will be notified about these potential scholarship opportunities.